



WICPA CPE REGISTRATION

COURSE SIGN-UP

Course Acronym: _____
Amount \$ _____

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TOTAL AMOUNT \$ _____

REGISTRATION FORM

CONTACT INFORMATION:

Name _____ WICPA ID # _____

Firm/Company _____

Address _____

City _____ State _____ Zip _____

Phone (_____) _____ Fax (_____) _____

Email* _____

**Email address required for registration confirmation and electronic materials*

ARE YOU:

- An AICPA member
- A WICPA member

PLEASE CHECK IF YOU:

- Prefer printed materials (additional \$25)
- Will use a laptop/tablet for viewing materials
- Have a special requirement/food allergy

If yes, please list specifics: _____

CONTACT ME ABOUT BEING A WICPA MEMBER & SAVING UP TO \$50 PER COURSE (Nonmembers only)

Please contact me at _____

PAYMENT METHOD:

MasterCard Visa American Express Total amount to be charge: \$ _____

Check (Payable to WICPA) Total amount enclosed: \$ _____

Name on Credit Card _____

Billing Address _____

City _____ State _____ Zip _____

Card # _____ Exp. Date _____ CVW Code _____

Signature _____ Date _____

Course Materials: The WICPA provides electronic materials included with registration that will be distributed via email containing a link to download them. This email will be sent approximately seven days prior to the course. Attendees may purchase a hardcopy up to seven days prior to the course that will be available for pickup at the registration table.

Walk-in registrants and those registering less than seven days prior to the course will receive electronic materials by default. Extra hardcopies are not guaranteed to be available on-site. In addition, on-site internet access cannot be guaranteed so please download any materials prior to the course.

Cancellation Policy: To receive a full refund, the WICPA CPE Department must receive a request to cancel or transfer to a different course at least 14 days prior to the course. Cancellations or transfer requests received less than 14 days prior to the course will be subject up to a \$100 cancellation fee. No refund or transfer requests will be granted on or after the day of the course, or if you have downloaded any of the electronic course materials.

wicpa.org/register

WISCONSIN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS

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